

SERVICE DIOCESAIN DE L'ÉDUCATION CATHOLIQUE

Read carefully the enclosed Notes and Instructions to candidates before filling this form

ROMAN CATHOLIC EDUCATION AUTHORITY

APPLICATION FORM

FILL IN BLOCK LETTERS

SUPPORT TEACHER, RCEA, MAURITIUS

1. Post applied for _____
2. Surname _____
3. Mr/Mrs/Miss * _____
4. Other names _____
5. Single/Married/other* _____
No. of children, if any _____
6. Maiden name (if applicable) _____
7. Residential address _____

8. Nationality _____
9. Home Telephone Number _____ Mobile No. _____
Email address _____ * **Please write email address clearly as you will be contacted by email or phone (not by post)**
10. Date of Birth | _ | _ | _ | _ | _ | _ | _ | _ |
11. Age _____
12. I D Number

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13. Languages spoken _____
14. Name of educational institutions attended with years of attendance

Name of institution	From	To
_____	_____	_____
_____	_____	_____
_____	_____	_____

* Delete as appropriate

15. Responsibilities held while at school (e.g. class captain, sports captain, prefect, headboy, headgirl, etc.)

<i>Date</i>	<i>Class</i>	<i>Responsibility</i>

16. Details of present/previous employment

From		To		Name & Address of employer	Position held	Reasons for leaving
Month	Year	Month	Year			

If dismissed state reasons: _____

17. Have you ever been (a) subject to enquiry/investigation for any offence?
(b) convicted by a Court of Law?

(a) _____ (b) _____

If the answer to (a) or (b) is YES, please give details

<i>Date</i>	<i>Charge</i>	<i>Court</i>	<i>Date of Judgment</i>	<i>Sentence</i>

18. Have you had or do you still have any of the following?

(a) A problem with drinking (b) taking drugs (c) mental illness

(d) Serious physical incapacity (e) other

19. References – NOTE: *You must first ask and obtain permission for these people to act as reference for you.*

Name two persons not related to you (e.g. priest, rectors, president of NGOs, etc.) who can testify of your character, good conduct and willingness to work hard.

Name	Address	Tel
_____	_____	_____
_____	_____	_____

20. Examinations. List all subjects at S.C/G.C.E. (O-Level) – H.S.C/G.C.E. (A-level) and state grade obtained in each subject in the same order as on the certificate. **Photocopies of certificates must be attached. Incomplete applications will be discarded.**

Cambridge School Certificate		G.C.E. Ordinary Level		Cambridge Higher School Certificate		G.C.E. Advanced Level	
Year		Year		Year		Year	
Subject	Grade	Subject	Grade	Subject	Grade	Subject	Grade

21. IT/Computer Studies (**Please attach evidence**)

<i>Date</i>	<i>Examining Bodies</i>	<i>Certificate</i>

22. Other qualifications (Academic, Professional and Technical) **(Please attach evidence)**

<i>Date</i>	<i>Examining Bodies</i>	<i>Certificate</i>

23. List the sports (individual or team) you are good at? Name any special sporting achievement.

24. List voluntary organisations you belong to, stating your personal role.

25. Please attach evidence when appropriate

(i) Do you have any experience in remedial teaching or in coaching students who have learning difficulties?

(ii) Why would you wish to work with pupils who require special attention?

26. Why do you want to work in a Roman Catholic Aided Primary School?

27. Have you applied for any post of Trainee Educators at the RCEA before? If yes, how many times and when?

28. Any other comment/remark/information you wish to make or provide

Declaration: *I declare that the particulars in the application are true to the best of my knowledge and belief, that I have not willfully suppressed any material fact and that I am prepared to provide evidence for the skills I claim to have.*

Date : _____ Applicant's signature _____

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PLEASE NOTE: ONLY FULLY COMPLETED APPLICATIONS SUPPORTED BY THE RELEVANT CERTIFICATES, WILL BE CONSIDERED

- USE ADDITIONAL SHEETS FOR ITEMS 14 TO 28 IF SPACE PROVIDED IS INSUFFICIENT.